

**Texas Commission On Environmental Quality  
AGENDA ITEM REQUEST**

**AGENDA REQUESTED: January 11, 2012**

**DATE OF REQUEST: October 20, 2011**

**NAME & NUMBER OF PERSON TO CONTACT REGARDING CHANGES TO  
THIS REQUEST, IF NEEDED: Barbara Mayer at 239-4739**

**CAPTION: Docket No. 2011-1949-MIS.** Consideration of gifts and donations of \$500.00 or more in value given to the TCEQ, submitted for approval in accordance with Chapter 575 of the Government Code, concerning acceptance of gifts by certain state agencies. [Elizabeth West]

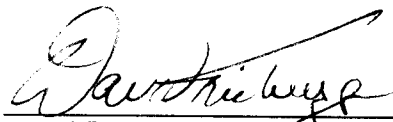
**Chief Clerk must send Notice of Application/Hearing:**

**Type of Matter:**

**County:**

**Uncontested:**

**Contested:**

  
\_\_\_\_\_  
**David Timberger, Director**  
**General Law Division**

## **CHAPTER 575. ACCEPTANCE OF GIFT BY STATE AGENCY**

### **§ 575.001. Definitions**

In this chapter:

(1) "Gift" means a donation of money or property.

(2) "State agency" means a board, commission, council, committee, department, office, agency, or other governmental entity in the executive or judicial branch of state government. The term does not include an institution of higher education as defined by Section 61.003, Education Code.

Added by Acts 1997, 75th Leg., ch. 336, § 1, eff. Sept. 1, 1997.

### **§ 575.002. Gifts of \$500 or More**

This chapter applies only to a gift that has a value of \$500 or more.

Added by Acts 1997, 75th Leg., ch. 336, § 1, eff. Sept. 1, 1997.

### **§ 575.003. Acceptance of Gift by State Agency Governing Board**

A state agency that has a governing board may accept a gift only if the agency has the authority to accept the gift and a majority of the board, in an open meeting, acknowledges the acceptance of the gift not later than the 90th day after the date the gift is accepted.

Added by Acts 1997, 75th Leg., ch. 336, § 1, eff. Sept. 1, 1997. Amended by Acts 1999, 76th Leg., ch. 143, § 1, eff. Sept. 1, 1999.

### **§ 575.004. Record of Gift**

A state agency that accepts a gift must record the name of the donor, a description of the gift, and a statement of the purpose of the gift in:

(1) the minutes of the governing board of the agency; or

(2) appropriate agency records, if the agency does not have a governing board.

Added by Acts 1997, 75th Leg., ch. 336, § 1, eff. Sept. 1, 1997.

### **§ 575.005. Acceptance of Gift From Party to Contested Case Prohibited**


A state agency may not accept a gift from a person who is a party to a contested case before the agency until the 30th day after the date the decision in the case becomes final under Section 2001.144. In this section, "contested case" has the meaning assigned by Section 2001.003.

Added by Acts 1997, 75th Leg., ch. 336, § 1, eff. Sept. 1, 1997.


# TCEQ Interoffice Memorandum

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**To:** Mark R. Vickery, P.G.  
Executive Director

**From:** Elizabeth West, Senior Attorney   
Contracts, Employment Law and Ethics  
General Law Division

David Timberger, Director   
General Law Division

Stephanie Bergeron Perdue, Deputy Director   
Office of Legal Services

**Date:** December 9, 2011

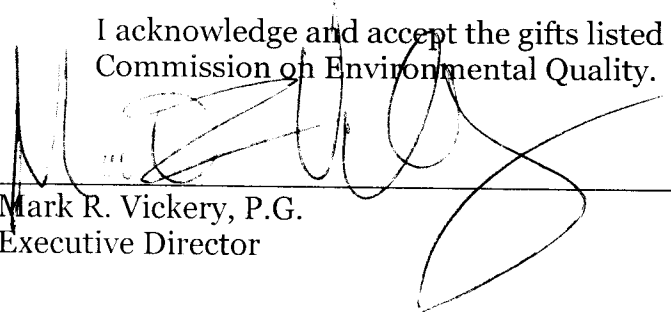
**Caption:** **Docket No. 2011-1949-MIS.** Consideration of gifts and donations of \$500.00 or more in value given to the TCEQ, submitted for approval in accordance with Chapter 575 of the Government Code, concerning acceptance of gifts and donations by certain agencies.

Chapter 575 of the Government Code gives some specific direction to state agencies regarding the acceptance of gifts and donations. Chapter 575 provides that the Commission must acknowledge the acceptance of all gifts of money or property with a value of \$500 or more in an open meeting no later than the 90<sup>th</sup> day after the date the gift is accepted. Chapter 575 further states the name of the donor, a description of the gift or donation, and a statement of the purpose of the gift or donation must be recorded in the minutes. Chapter 575 of the Government Code is attached as Exhibit "A."

Before the Commission can acknowledge the acceptance of gifts and donations with a value of \$500 or more listed in Exhibit "B", the gifts must be accepted by the agency.

A list of gifts and donations is attached as Exhibit "B." A Declaration of Third Party Reimbursement form is submitted for each gift or donation listed in Exhibit "B." The Declaration of Third Party Reimbursement forms are attached as Exhibit "C." Your signature below is needed to "accept" the aforementioned and referenced exhibits. We recommend you sign this form and accept the gifts.

I acknowledge and accept the gifts listed in Exhibit "B", on behalf of the Texas Commission on Environmental Quality.

  
\_\_\_\_\_  
Mark R. Vickery, P.G.  
Executive Director

Date: 12-12-11

## **Exhibit "A"**

### **Chapter 575 of the Government Code**

## **CHAPTER 575. ACCEPTANCE OF GIFT BY STATE AGENCY**

### **§ 575.001. Definitions**

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## **Exhibit "B"**

### **List of Gifts and Donations**

TEXAS NATURAL RESOURCE CONSERVATION COMMISSION  
DECLARATION OF THIRD PARTY REIMBURSEMENT

Sept. 2011 through Dec. 2011

Over \$500.00

REIMBURSING ORGANIZATION	TRAVELERS NAME	DATES OF TRAVEL	DESTINATION	PURPOSE OF TRIP	REIMBURSED	REIMBURSED TOTAL
Association of State Drinking Water Administrators	Weddell, James S.	8/29-9/1/11	Cincinnati, OH	Attend ES EPA's 8th Annual Workshop on Small Drinking Water Systems Compliance Strategies		\$1,079.03
					Shuttle:	
					Airfare:	
					Meals:	
					Lodging:	
ASTSWMO-Association of State & Territorial Solid Waste Management Officials	Holderread, Jeff	8/8-8/11/11	Kansas City, MO	ASTSWMO Solid Waste Conference		\$1,206.26
					Taxi:	
					Airfare:	
					Meals:	
					Lodging:	
ASTSWMO-Association of State & Territorial Solid Waste Management Officials	Power, Abigail	10/25-10/30/11	Bethesda, MD	Attend the Assoc. of State and Territorial Solid Waste Mgmt. Officials (ASTSWMO) Annual meeting and Emerging Issues Work Group		\$1,073.84
					Public Transport:	
					Airfare:	
					Meals:	
					Lodging:	

ASTSWMO-Association of State & Territorial Solid Waste Management Officials	Walling, Jonathan	09/12-09/15/11	Chicago, IL	Association of State and Territorial Solid Waste Management Officials (ASTSWMO) Leaking Underground Storage Tank & State Fund Workshop	Train: \$4.50 Meals: \$93.44 Lodging: \$598.95	\$696.89
Exchange Monitor Publications	Jablonski, Susan	09/06-09/11/11	Summerlin, NV	Provided invited presentations and attended the 2011 RadWaste Summit	Rental Car: \$236.28 Airfare: \$331.10 Meals: \$284.00 Lodging: \$500.00 Business Calls: \$17.80 Personal Mileage: \$63.27 Fuel: \$34.88	\$1,467.33
Interstate Technology and Regulatory Council	Wehner, Eleanor	10/26-10/28/11	Denver, CO	Attend Work group and Fall meeting (Sustainable Remediation)	Public Transport: \$102.00 Airfare: \$234.25 Meals: \$88.00 Lodging: \$330.15	\$754.40
U.S. Department of Energy	Jablonski, Susan M.	03/23-03/25/11	Pensacola Beach, FL	Participate in the Spring 2011 Low-Level Radioactive Waste Forum	Rental Car: \$105.07 Airfare: \$709.80 Meals: \$127.50 Lodging: \$264.18 Parking: \$24.00 Personal Mileage: \$29.07 Baggage Fees: \$50.00 Fuel: \$6.23	\$1,315.85



U.S. EPA	Niemeyer, Stephen M	Las Cruces, NM	Represent the PCUQ at the Good Neighbor Environmental Board Meeting	\$836.12
			Airfare:	\$466.90
			Meals:	\$140.00
			Lodging:	\$182.84
			Parking:	\$27.00
			Personal Mileage:	\$19.38
			<b>Totals:</b>	<b>\$8,429.72</b>
				<b>\$8,429.72</b>

## **Exhibit "C"**

### **Declaration of Third Party Reimbursement Forms for Supporting Documentation**

## DECLARATION OF THIRD-PARTY REIMBURSEMENT

After the trip is taken, it is the employee's responsibility to file for reimbursement from the reimbursing organization. Upon receipt of payment from the Third-Party, this form is to be completed and forwarded to the Travel Unit, MC 181 or fax to 239-6273.

(1) Employee's Name: James S. Weddell

(2) Dates of Travel: 8/29/2011 – 9/1/2011

(3) Destination: Cincinnati, Ohio

(4) Purpose: Attend US EPA's 8<sup>th</sup> Annual Workshop on Small Drinking Water Systems: Compliance Strategies

(5) Reimbursing Organization: Association of State Drinking Water Administrators

(6) Itemized Expenses:

Description	Total	Additional Comments
Fares:	\$ 40.00	2 x \$20.00, shuttle fee
Public Transportation	\$	
Rental Car	\$	
Air	\$ 510.90	Includes 2 x \$25.00 for baggage fee
Meals	\$ 124.45	
Lodging	\$ 403.68	
Parking	\$	
Other:		
Business Telephone Calls	\$	
Personal Vehicle Mileage	\$	
Seminar Registration/Fees	\$	
Misc. (Describe under comments)	\$	
Grand Total	\$ 1,079.03	

Approval Signatures:

(7) James Steven Weddell  
Employee Signature/Date

(8) Via Lichia  
Supervisor Signature/Date

The employee-supervisor signatures certify that the information provided is true and correct and the amount shown on the form is the (total) amount received from the reimbursing source.

\*11 SEP 26 10:48 TCEQFAD

# DECLARATION OF THIRD-PARTY REIMBURSEMENT

After the trip is taken, it is the employee's responsibility to file for reimbursement from the reimbursing organization. Upon receipt of payment from the Third-Party, this form is to be completed and forwarded to the Travel Unit, MC 181 or fax to 239-6273.

(1) Employee's Name: Jeff Holderread  
(2) Dates of Travel: 8/8-11/11  
(3) Destination: Kansas City, Missouri  
(4) Purpose: ASTSWMO Solid Waste Conference  
(5) Reimbursing Organization: Association Of State And Territorial Solid Waste Management Officials (Astswmo)

## (5) Itemized Expenses:

Description	Total	Additional Comments
Fares: <u>Taxi</u>	<u>\$ 53.00</u>	
Public Transportation	<u>\$</u>	
Rental Car	<u>\$</u>	
Air	<u>\$ 700.80</u>	
Meals	<u>\$ 105.00</u>	
Lodging	<u>\$ 307.46</u>	
Parking	<u>\$</u>	
Other:		
Business Telephone Calls	<u>\$</u>	
Personal Vehicle Mileage	<u>\$</u>	
Seminar Registration/Fees	<u>\$</u>	
Misc. (Describe under comments)	<u>\$</u>	
Grand Total	<u>\$ 1206.26</u>	

## Approval Signatures:

(7) Jeff Holderread 10/26/11  
Employee Signature/Date  
(8) P. M. M. 10/26/11  
Supervisor Signature/Date

The employee/supervisor signatures certify that the information provided is true and correct and the amount shown on the form is the (total) amount received from the reimbursing source.

11 OCT 27 PM 12:24 TCEQ-FAD

## DECLARATION OF THIRD-PARTY REIMBURSEMENT

After the trip is taken, it is the employee's responsibility to file for reimbursement from the reimbursing organization. Upon receipt of payment from the Third-Party, this form is to be completed and forwarded to the Travel Unit, MC 181 or fax to 239-6768.

(1) Employee's Name: Abigail Power

(2) Dates of Travel: October 25 - 30, 2011

(3) Destination: Bethesda, MD

(4) Purpose: Attend the Assoc. of State and Territorial Solid Waste  
Mgmt Officials (ASTSWMO) Annual meeting and  
Emerging Issues Work Group

(5) Reimbursing Organization: ASTSWMO

(5) Itemized Expenses:

Description	Total	Additional Comments
Fares:	\$	
Public Transportation	\$ 52.62	
Rental Car	\$	
Air	\$ 344.30	
Meals	\$ 166.16	
Lodging	\$ 510.76	
Parking	\$	
Other:		
Business Telephone Calls	\$	
Personal Vehicle Mileage	\$	
Seminar Registration/Fees	\$	
Misc. (Describe under comments)	\$	
Grand Total	\$ 1073.84	

Approval Signatures:

(1) Abigail Power 12/03/11  
Employee Signature/Date

(8) [Signature] 12/2/11  
Supervisor Signature/Date

# DECLARATION OF THIRD-PARTY REIMBURSEMENT

After the trip is taken, it is the employee's responsibility to file for reimbursement from the reimbursing organization. Upon receipt of payment from the Third-Party, this form is to be completed and forwarded to the Travel Unit, MC 181 or fax to 239-6768.

(1) Employee's Name: JONATHAN WALLING  
(2) Dates of Travel: SEPTEMBER 12-15, 2011  
(3) Destination: CHICAGO, ILLINOIS  
(4) Purpose: ASSOCIATION OF STATE AND TERRITORIAL  
SOLID WASTE MANAGEMENT OFFICIALS  
(ASTSWMO) LEAKING UNDERGROUND  
STORAGE TANK & STATE FUND WORKSHOP.  
(5) Reimbursing Organization: ASTSWMO

**(6) Itemized Expenses:**

Description	Total	Additional Comments
Fares:	\$ 0.00	
Public Transportation	\$ 4.50	Train to and from hotel
Rental Car	\$ 0.00	
Air	\$ 0.00	
Meals	\$ 93.44	2 full days, 2 half days
Lodging	\$ 598.95	3 nights @ \$173 + hotel taxes
Parking	\$ 0.00	
Other:		
Business Telephone Calls	\$ 0.00	
Personal Vehicle Mileage	\$ 0.00	
Seminar Registration/Fees	\$ 0.00	
Misc. (Describe under comments)	\$ 0.00	
Grand Total	\$ 696.89	

**Approval Signatures:**

(7) Jonathan Walling 10/4/2011  
Employee Signature/Date  
(8) [Signature] 10/6/11  
Supervisor Signature/Date

The employee/supervisor signatures certify that the information provided is true and correct and the amount shown on the form is the (total) amount received from the reimbursing source.

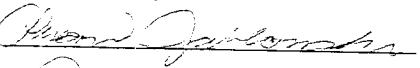
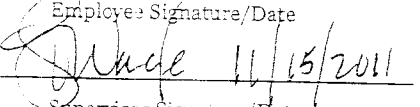
# DECLARATION OF THIRD-PARTY REIMBURSEMENT

After the trip is taken, it is the employee's responsibility to file for reimbursement from the reimbursing organization. Upon receipt of payment from the Third Party, this form is to be completed and forwarded to the Travel Unit, MC-181 or fax to 239-6768.

1. Employee's Name: Susan Jablonski
2. Dates of Travel: September 6-11, 2011
3. Destination: Summerlin, Nevada (Las Vegas Area)
4. Purpose: Provided invited presentations and attended the 2011 RadWaste Summit
5. Reimbursing Organization: Exchange Monitor Publications
6. Itemized Expenses:

Description	Total	Additional Comments
<b>Fares:</b>		
Public Transportation	<u>\$0</u>	<u>Rented car</u>
Rental Car	<u>4@ \$59.07 = 236.28</u>	<u>Rental car at State Rate</u>
Air	<u>\$331.10</u>	<u>Southwest Airlines airfare</u>
Meals	<u>4@ \$71 = 284.00</u>	<u>At per diem meal rates</u>
Lodging	<u>\$500</u>	<u>Paid directly by 3<sup>rd</sup> party</u>
Airport Parking	<u>\$0</u>	<u>Dropped off at airport</u>
<b>Other:</b>		
Business Telephone Calls	<u>4@ \$4.45 = 17.80</u>	<u>Hotel internet access</u>
Personal Vehicle Mileage	<u>\$63.27</u>	<u>To and from Austin Airport</u>
Seminar Registration/Fees	<u>\$0</u>	<u>Waived as speaker</u>
Misc. (Describe under comments)	<u>\$34.88</u>	<u>Fuel for rental car</u>
<b>Grand Total</b>	<u><del>\$967.33</del> ✓ <sup>\$</sup>1467.33</u>	

## Approval Signatures:

7.  11/14/11  
Employee Signature/Date
8.  11/15/2011  
Supervisor Signature/Date

The employee/supervisor signatures certify that the information provided is true and correct and the amount shown on the form is the (total) amount received from the reimbursing source.

\*11 NOV 16 PM04:05 TCEQ:FAD

## DECLARATION OF THIRD-PARTY REIMBURSEMENT

After the trip is taken, it is the employee's responsibility to file for reimbursement from the reimbursing organization. Upon receipt of payment from the Third Party, this form is to be completed and forwarded to the Travel Unit, MC-181 or fax to 239-6768.

1. Employee's Name: Eleanor Wehner
2. Dates of Travel: <sup>10/26/2011 to</sup> 10/28/2011
3. Destination: Denver, CO
4. Purpose: Attend Work group and Fall meeting (Sustainable Remediation)
5. Reimbursing Organization: Interstate Technology and Regulatory Council
6. Itemized Expenses:

Description	Total	Additional Comments (exact amts)
Fares:		
Public Transportation	<del>102</del>	<u>102.00</u>
Rental Car	<u>—</u>	<u>—</u>
Air	<del>234</del>	<u>234.25</u>
Meals	<del>88</del>	<u>88.00</u>
Lodging	<del>330</del>	<u>330.15</u>
Parking	<u>—</u>	<u>—</u>
Other:		
Business Telephone Calls	<u>—</u>	<u>—</u>
Personal Vehicle Mileage	<u>—</u>	<u>—</u>
Seminar Registration/Fees	<u>—</u>	<u>—</u>
Misc. (Describe under comments)	<u>—</u>	<u>—</u>
Grand Total	<del>754</del>	<u>754.40</u> (E. Wehner 12/5/11)

### Approval Signatures:

7. Eleanor T. Wehner 10/31/11

Employee Signature/Date

8. [Signature] 4/3/11

Supervisor Signature/Date

The employee/supervisor signatures certify that the information provided is true and correct and the amount shown on the form is the (total) amount received from the reimbursing source.



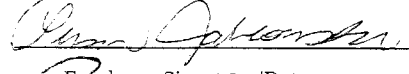
# DECLARATION OF THIRD-PARTY REIMBURSEMENT


After the trip is taken, it is the employee's responsibility to file for reimbursement from the reimbursing organization. Upon receipt of payment from the Third Party, this form is to be completed and forwarded to the Travel Unit, MC-181 or fax to 239-6768.

1. Employee's Name: Susan M. Jablonski
2. Dates of Travel: 3/23-25/2011
3. Destination: Perdido Beach, Alabama (Flew to Pensacola, FL)
4. Purpose: Participate in the Spring 2011 Low-Level Radioactive Waste Forum
5. Reimbursing Organization: U.S. Department of Energy
6. **Itemized Expenses:**

Description	Total	Additional Comments
<b>Fares:</b>		
Public Transportation		
Rental Car	\$ <u>105.07</u>	<u>Avis Rental Car</u>
Air	\$ <u>709.80</u>	<u>Flight on American Airlines</u>
Meals	\$ <u>127.50</u>	<u>3 days @ \$51/day (Reduce travel days @ 15%)</u>
Lodging	\$ <u>264.18</u>	<u>2 nights @ \$119/day plus tax</u>
Parking	\$ <u>24.00</u>	<u>@ Host Hotel</u>
<b>Other:</b>		
Business Telephone Calls		
Personal Vehicle Mileage	\$ <u>29.07</u>	<u>Mileage to &amp; from Austin Airport,</u> <u>(28.5 miks each way @ .51¢/mile)</u>
Seminar Registration/Fees		
Misc. (Describe under comments)	<u>\$50.00</u>	<u>Airline Baggage Fee (2x)</u>
	<u>\$ 6.23</u>	<u>Fuel for Rental Car</u>
<b>Grand Total</b>	<u>\$ <u>1,315.85</u></u>	

## Approval Signatures:

7.   
Employee Signature/Date

8.  10/31/2011  
Supervisor Signature/Date

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# DECLARATION OF THIRD-PARTY REIMBURSEMENT

After the trip is taken, it is the employee's responsibility to file for reimbursement from the reimbursing organization. Upon receipt of payment from the Third-Party, this form is to be completed and one copy forwarded to the Travel Unit, MC – 181.

(1) Employee's Name: Stephen M. Niemeyer, P.E.  
(2) Dates of Travel: 9/7/2011-9/9/2011  
(3) Destination: Las Cruces, NM  
(4) Purpose: Represent the TCEQ at the Good Neighbor Environmental Board meeting  
(5) Reimbursing Organization: U.S. EPA

## (6) Itemized Expenses:

Description	Total	Additional Comments
<b>Fares:</b>	\$	
Public Transportation	\$	
Rental Car	\$	
Air	\$ 466.90	
Meals	\$ 140.00	
Lodging	\$ 182.84	
Parking	\$ 27.00	
<b>Other:</b>		
Business Telephone Calls	\$	
Personal Vehicle Mileage	\$ 19.38	
Seminar Registration/Fees	\$	
Misc. (Describe under comments)	\$	
<b>Grand Total</b>	<b>\$ 836.12</b>	

## Approval Signatures:

(7)

Employee Signature/Date

(8)


Supervisor Signature/Date


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11 OCT 17 PM 01:34 TCEQ.FAD

## TCEQ Interoffice Memorandum

**To:** Commissioners  
Mark R. Vickery, P.G.  
Executive Director

**From:** Elizabeth West, Senior Attorney   
Contracts, Employment Law and Ethics  
General Law Division

David Timberger, Director   
General Law Division

Stephanie Bergeron Perdue, Deputy Director   
Office of Legal Services

**DATE:** December 9, 2011

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A list of gifts and donations is attached as Exhibit "B." A Declaration of Third Party Reimbursement form is submitted for each gift or donation listed in Exhibit "B." The Declaration of Third Party Reimbursement forms are attached as Exhibit "C." The Executive Director's approval memorandum is attached as Exhibit "D."

Attachments

**Exhibit "A"**

**Chapter 575 of the Government Code**

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## **Exhibit "B"**

### **List of Gifts and Donations**

Sept. 2011	through	Dec. 2011
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Sept. 2011	through	Dec. 2011
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REIMBURSING ORGANIZATION	TRAVELERS NAME	DATES OF TRAVEL	DESTINATION	PURPOSE OF TRIP	REIMBURSED	REIMBURSED TOTAL
Association of State Drinking Water Administrators	Weddell, James S.	8/29-9/1/11	Cincinnati, OH	Attend ES EPA's 8th Annual Workshop on Small Drinking Water Systems Compliance Strategies	Shuttle:	\$40.00
					Airfare:	\$510.90
					Meals:	\$124.45
					Lodging:	\$403.68
ASTSWMO-Association of State & Territorial Solid Waste Management Officials	Holderread, Jeff	8/8-8/11/11	Kansas City, MO	ASTSWMO Solid Waste Conference		\$1,206.26
ASTSWMO-Association of State & Territorial Solid Waste Management Officials	Power, Abigail	10/25-10/30/11	Bethesda, MD	Attend the Assoc. of State and Territorial Solid Waste Mgmt. Officials (ASTSWMO) Annual meeting and Emerging Issues Work Group	Taxi:	\$53.00
					Airfare:	\$700.80
					Meals:	\$105.00
					Lodging:	\$347.46
						\$1,073.84

ASTSWMO-Association of State & Territorial Solid Waste Management Officials	Walling, Jonathan	09/12-09/15/11	Chicago, IL	Association of State and Territorial Solid Waste Management Officials (ASTSWMO) Leaking Underground Storage Tank & State Fund Workshop	Train: \$4.50 Meals: \$93.44 Lodging: \$598.95	\$696.89
Exchange Monitor Publications	Jablonski, Susan	09/06-09/11/11	Summerlin, NV	Provided invited presentations and attended the 2011 RadWaste Summit	Rental Car: \$236.28 Airfare: \$331.10 Meals: \$284.00 Lodging: \$500.00 Business Calls: \$17.80 Personal Mileage: \$63.27 Fuel: \$34.88	\$1,467.33
Interstate Technology and Regulatory Council	Wehner, Eleanor	10/26-10/28/11	Denver, CO	Attend Work group and Fall meeting (Sustainable Remediation)	Public Transport: \$102.00 Airfare: \$234.25 Meals: \$88.00 Lodging: \$330.15	\$754.40
U.S. Department of Energy	Jablonski, Susan M.	03/23-03/25/11	Perdido Beach, AL	Participate in the Spring 2011 Low-Level Radioactive Waste Forum	Rental Car: \$105.07 Airfare: \$709.80 Meals: \$127.50 Lodging: \$264.18 Parking: \$24.00 Personal Mileage: \$29.07 Baggage Fees: \$50.00 Fuel: \$6.23	\$1,315.85



U.S. EPA	Niemeyer, Stephen M.	Las Cruces, NM	Represent the ICLEQ at the Good Neighbor Environmental Board Meeting	\$836.12
			Airfare:	\$466.90
			Meals:	\$140.00
			Lodging:	\$187.84
			Parking:	\$27.00
			Personal Mileage:	\$19.38
			<b>Totals:</b>	<b>\$8,429.72</b>
				<b>\$8,429.72</b>

## **Exhibit "C"**

### **Declaration of Third Party Reimbursement Forms for Supporting Documentation**

## DECLARATION OF THIRD-PARTY REIMBURSEMENT

After the trip is taken, it is the employee's responsibility to file for reimbursement from the reimbursing organization. Upon receipt of payment from the Third-Party, this form is to be completed and forwarded to the Travel Unit, MC 181 or fax to 239-6273.

(1) Employee's Name: James S. Weddell

(2) Dates of Travel: 8/29/2011 – 9/1/2011

(3) Destination: Cincinnati, Ohio

(4) Purpose: Attend US EPA's 8<sup>th</sup> Annual Workshop on Small Drinking Water Systems: Compliance Strategies

(5) Reimbursing Organization: Association of State Drinking Water Administrators

**(6) Itemized Expenses:**

Description	Total	Additional Comments
Fares:	\$ 40.00	2 x \$20.00, shuttle fee
Public Transportation	\$	
Rental Car	\$	
Air	\$ 510.90	Includes 2 x \$25.00 for baggage fee
Meals	\$ 124.45	
Lodging	\$ 403.68	
Parking	\$	
Other:		
Business Telephone Calls	\$	
Personal Vehicle Mileage	\$	
Seminar Registration/Fees	\$	
Misc. (Describe under comments)	\$	
Grand Total	\$ 1,079.03	

**Approval Signatures:**

(7) James Steven Weddell  
Employee Signature/Date

(8) Ida Lichia  
Supervisor Signature/Date

The employee/supervisor signatures certify that the information provided is true and correct and the amount shown on the form is the (total) amount received from the reimbursing source.

11 SEP 26 AM 10:48 TCEQ-FAD

# DECLARATION OF THIRD-PARTY REIMBURSEMENT

After the trip is taken, it is the employee's responsibility to file for reimbursement from the reimbursing organization. Upon receipt of payment from the Third-Party, this form is to be completed and forwarded to the Travel Unit, MC 181 or fax to 239-6273.

(1) Employee's Name: Jeff Holderread  
(2) Dates of Travel: 8/8-11/11  
(3) Destination: Kansas City, Missouri  
(4) Purpose: ASTSWMO Solid Waste Conference  
(5) Reimbursing Organization: Association Of State And Territorial Solid Waste Management Officials (Astswmo)

## (6) Itemized Expenses:

Description	Total	Additional Comments
Fares: <u>Taxi</u>	<u>\$ 53.00</u>	
Public Transportation	<u>\$</u>	
Rental Car	<u>\$</u>	
Air	<u>\$ 700.80</u>	
Meals	<u>\$ 105.00</u>	
Lodging	<u>\$ 207.46</u>	
Parking	<u>\$</u>	
Other:		
Business Telephone Calls	<u>\$</u>	
Personal Vehicle Mileage	<u>\$</u>	
Seminar Registration/Fees	<u>\$</u>	
Misc. (Describe under comments)	<u>\$</u>	
Grand Total	<u>\$ 1206.26</u>	

## Approval Signatures:

(7) Jeff Holderread 10/26/11  
Employee Signature/Date  
(8) [Signature] 10/26/11  
Supervisor Signature/Date

The employee/supervisor signatures certify that the information provided is true and correct and the amount shown on the form is the (total) amount received from the reimbursing source.

11 OCT 27 PM 12:24 TCEQ-FAD

## DECLARATION OF THIRD-PARTY REIMBURSEMENT

After the trip is taken, it is the employee's responsibility to file for reimbursement from the reimbursing organization. Upon receipt of payment from the Third-Party, this form is to be completed and forwarded to the Travel Unit, MC 181 or fax to 239-6768.

(1) Employee's Name: Abigail Power

(2) Dates of Travel: October 25 – 30, 2011

(3) Destination: Bethesda, MD

(4) Purpose: Attend the Assoc. of State and Territorial Solid Waste Mgmt Officials (ASTSWMO) Annual meeting and Emerging Issues Work Group

(5) Reimbursing Organization: ASTSWMO

(6) Itemized Expenses:

Description	Total	Additional Comments
Fares:	\$	
Public Transportation	\$ 52.62	
Rental Car	\$	
Air	\$ 344.30	
Meals	\$ 166.16	
Lodging	\$ 510.76	
Parking	\$	
Other:		
Business Telephone Calls	\$	
Personal Vehicle Mileage	\$	
Seminar Registration/Fees	\$	
Misc. (Describe under comments)	\$	
Grand Total	\$ 1073.84	

Approval Signatures:

(1) Abigail Power 12/02/11  
Employee Signature/Date

(2) [Signature] 12/2/11  
Supervisor Signature/Date

# DECLARATION OF THIRD-PARTY REIMBURSEMENT

After the trip is taken, it is the employee's responsibility to file for reimbursement from the reimbursing organization. Upon receipt of payment from the Third-Party, this form is to be completed and forwarded to the Travel Unit, MC 181 or fax to 239-6768.

(1) Employee's Name: JONATHAN WALLING  
(2) Dates of Travel: SEPTEMBER 12-15, 2011  
(3) Destination: CHICAGO, ILLINOIS  
(4) Purpose: ASSOCIATION OF STATE AND TERRITORIAL  
SOLID WASTE MANAGEMENT OFFICIALS  
(ASTSWMO) LEAKING UNDERGROUND  
STORAGE TANK & STATE FUND WORKSHOP.  
(5) Reimbursing Organization: ASTSWMO

**(6) Itemized Expenses:**

Description	Total	Additional Comments
Fares:	\$ 0.00	
Public Transportation	\$ 4.50	Train to and from hotel
Rental Car	\$ 0.00	
Air	\$ 0.00	
Meals	\$ 93.44	2 full days, 2 half days
Lodging	\$ 598.95	3 nights @ \$173 + hotel taxes
Parking	\$ 0.00	
Other:		
Business Telephone Calls	\$ 0.00	
Personal Vehicle Mileage	\$ 0.00	
Seminar Registration/Fees	\$ 0.00	
Misc. (Describe under comments)	\$ 0.00	
Grand Total	\$ 696.89	

**Approval Signatures:**

(7) Jonathan Walling 10/4/2011  
Employee Signature/Date

(8) [Signature] 10/6/11  
Supervisor Signature/Date

The employee/supervisor signatures certify that the information provided is true and correct and the amount shown on the form is the (total) amount received from the reimbursing source.

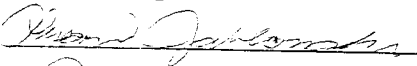
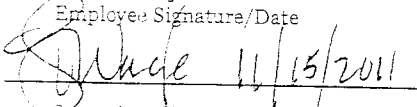
# DECLARATION OF THIRD-PARTY REIMBURSEMENT

After the trip is taken, it is the employee's responsibility to file for reimbursement from the reimbursing organization. Upon receipt of payment from the Third Party, this form is to be completed and forwarded to the Travel Unit, MC-181 or fax to 239-6768.

1. Employee's Name: Susan Jablonski
2. Dates of Travel: September 6-11, 2011
3. Destination: Summerlin, Nevada (Las Vegas Area)
4. Purpose: Provided invited presentations and attended the 2011 RadWaste Summit
5. Reimbursing Organization: Exchange Monitor Publications
6. Itemized Expenses:

Description	Total	Additional Comments
<b>Fares:</b>		
Public Transportation	\$0	<u>Rented car</u>
Rental Car	<u>4@ \$59.07 = 236.28</u>	<u>Rental car at State Rate</u>
Air	<u>\$331.10</u>	<u>Southwest Airlines airfare</u>
Meals	<u>4@ \$71 = 284.00</u>	<u>At per diem meal rates</u>
Lodging	<u>\$500</u>	<u>Paid directly by 3<sup>rd</sup> party</u>
Airport Parking	<u>\$0</u>	<u>Dropped off at airport</u>
<b>Other:</b>		
Business Telephone Calls	<u>4@ \$4.45 = 17.80</u>	<u>Hotel internet access</u>
Personal Vehicle Mileage	<u>\$63.27</u>	<u>To and from Austin Airport</u>
Seminar Registration/Fees	<u>\$0</u>	<u>Waived as speaker</u>
Misc. (Describe under comments)	<u>\$34.88</u>	<u>Fuel for rental car</u>
<b>Grand Total</b>	<u><del>\$967.33</del> ✓ \$1467.33</u>	

## Approval Signatures:

7.  11/14/11  
Employee Signature/Date
8.  11/15/2011  
Supervisor Signature/Date

The employee/supervisor signatures certify that the information provided is true and correct and the amount shown on the form is the (total) amount received from the reimbursing source.

\*11 NOV 16 PM0406 TCEQ:FAD

## DECLARATION OF THIRD-PARTY REIMBURSEMENT

After the trip is taken, it is the employee's responsibility to file for reimbursement from the reimbursing organization. Upon receipt of payment from the Third Party, this form is to be completed and forwarded to the Travel Unit, MC-181 or fax to 239-6768.

1. Employee's Name: Eleanor Wehner
2. Dates of Travel: <sup>10/26/2011 to</sup> 10/28/2011
3. Destination: Denver, CO
4. Purpose: Attend Work group and Fall meeting (Sustainable Remediation)
5. Reimbursing Organization: Interstate Technology and Regulatory Council
6. Itemized Expenses:

Description	Total	Additional Comments (exact amts)
<b>Fares:</b>		
Public Transportation	<u>102</u>	<u>102.00</u>
Rental Car	<u>—</u>	<u>—</u>
Air	<u>234</u>	<u>234.25</u>
Meals	<u>88</u>	<u>88.00</u>
Lodging	<u>330</u>	<u>330.15</u>
Parking	<u>—</u>	<u>—</u>
<b>Other:</b>		
Business Telephone Calls	<u>—</u>	<u>—</u>
Personal Vehicle Mileage	<u>—</u>	<u>—</u>
Seminar Registration/Fees	<u>—</u>	<u>—</u>
Misc. (Describe under comments)	<u>—</u>	<u>—</u>
<b>Grand Total</b>	<u>754</u>	<u>754.40</u> (E. Wehner 12/5/11)

### Approval Signatures:

7. Eleanor T. Wehner 10/31/11

Employee Signature/Date

8. [Signature] 11/3/11

Supervisor Signature/Date

The employee/supervisor signatures certify that the information provided is true and correct and the amount shown on the form is the total amount received from the reimbursing source.



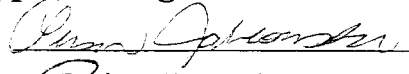
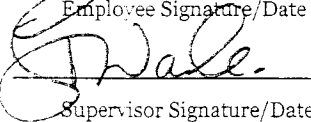
# DECLARATION OF THIRD-PARTY REIMBURSEMENT

After the trip is taken, it is the employee's responsibility to file for reimbursement from the reimbursing organization. Upon receipt of payment from the Third Party, this form is to be completed and forwarded to the Travel Unit, MC-181 or fax to 239-6768.

1. Employee's Name: Susan M. Jablonski
2. Dates of Travel: 3/23-25/2011
3. Destination: Perdido Beach, Alabama (Flew to Pensacola, FL)
4. Purpose: Participate in the Spring 2011 Low-Level Radioactive Waste Forum
5. Reimbursing Organization: U.S. Department of Energy
6. **Itemized Expenses:**

Description	Total	Additional Comments
<b>Fares:</b>		
Public Transportation		
Rental Car	\$ <u>105.07</u>	<u>Avis Rental Car</u>
Air	\$ <u>709.80</u>	<u>Flight on American Airlines</u>
Meals	\$ <u>127.50</u>	<u>3 days @ \$51/day (Reduce travel days @ 15%)</u>
Lodging	\$ <u>264.18</u>	<u>2 nights @ \$119/day plus tax</u>
Parking	\$ <u>24.00</u>	<u>@ Host Hotel</u>
<b>Other:</b>		
Business Telephone Calls		
Personal Vehicle Mileage	\$ <u>29.07</u>	<u>Mileage to &amp; from Austin Airport,</u> <u>(28.5 miks each way @ .51¢/mile)</u>
Seminar Registration/Fees		
Misc. (Describe under comments)	<u>550.00</u>	<u>Airline Baggage Fee (2x)</u>
	\$ <u>6.23</u>	<u>Fuel for Rental Car</u>
<b>Grand Total</b>	<u>\$ <u>1315.85</u></u>	

## Approval Signatures:

7.   
Employee Signature/Date
8.  10/31/2011  
Supervisor Signature/Date

The employee/supervisor signatures certify that the information provided is true and correct and the amount shown on the form is the (total) amount received from the reimbursing source.

# DECLARATION OF THIRD-PARTY REIMBURSEMENT

After the trip is taken, it is the employee's responsibility to file for reimbursement from the reimbursing organization. Upon receipt of payment from the Third-Party, this form is to be completed and one copy forwarded to the Travel Unit, MC – 181.

(1) Employee's Name: Stephen M. Niemeyer, P.E.  
(2) Dates of Travel: 9/7/2011-9/9/2011  
(3) Destination: Las Cruces, NM  
(4) Purpose: Represent the TCEQ at the Good Neighbor Environmental Board meeting  
(5) Reimbursing Organization: U.S. EPA

## (6) Itemized Expenses:

Description	Total	Additional Comments
Fares:	\$	
Public Transportation	\$	
Rental Car	\$	
Air	\$ 466.90	
Meals	\$ 140.00	
Lodging	\$ 182.84	
Parking	\$ 27.00	
Other:		
Business Telephone Calls	\$	
Personal Vehicle Mileage	\$ 19.38	
Seminar Registration/Fees	\$	
Misc. (Describe under comments)	\$	
Grand Total	\$ 836.12	

## Approval Signatures:

(7) Stephen M. Niemeyer 10/13/11  
Employee Signature/Date  
(8) [Signature] 10/13/11  
Supervisor Signature/Date

The employee/supervisor signatures certify that the information provided is true and correct and the amount shown on the form is (total) amount received from the reimbursing source.

11 OCT 17 PM 01:34 TCEQFAD


## **Exhibit "D"**

### **Executive Director's Approval Memorandum**


# TCEQ Interoffice Memorandum

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**To:** Mark R. Vickery, P.G.  
Executive Director

**From:** Elizabeth West, Senior Attorney   
Contracts, Employment Law and Ethics  
General Law Division

David Timberger, Director   
General Law Division

Stephanie Bergeron Perdue, Deputy Director   
Office of Legal Services

**Date:** December 9, 2011

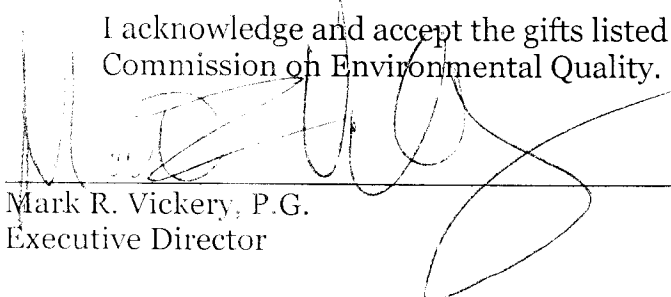
**Caption:** **Docket No. 2011-1949-MIS.** Consideration of gifts and donations of \$500.00 or more in value given to the TCEQ, submitted for approval in accordance with Chapter 575 of the Government Code, concerning acceptance of gifts and donations by certain agencies.

Chapter 575 of the Government Code gives some specific direction to state agencies regarding the acceptance of gifts and donations. Chapter 575 provides that the Commission must acknowledge the acceptance of all gifts of money or property with a value of \$500 or more in an open meeting no later than the 90<sup>th</sup> day after the date the gift is accepted. Chapter 575 further states the name of the donor, a description of the gift or donation, and a statement of the purpose of the gift or donation must be recorded in the minutes. Chapter 575 of the Government Code is attached as Exhibit "A."

Before the Commission can acknowledge the acceptance of gifts and donations with a value of \$500 or more listed in Exhibit "B", the gifts must be accepted by the agency.

A list of gifts and donations is attached as Exhibit "B." A Declaration of Third Party Reimbursement form is submitted for each gift or donation listed in Exhibit "B." The Declaration of Third Party Reimbursement forms are attached as Exhibit "C." Your signature below is needed to "accept" the aforementioned and referenced exhibits. We recommend you sign this form and accept the gifts.

I acknowledge and accept the gifts listed in Exhibit "B", on behalf of the Texas Commission on Environmental Quality.

  
\_\_\_\_\_  
Mark R. Vickery, P.G.  
Executive Director

Date: 12-12-11

# TEXAS COMMISSION ON ENVIRONMENTAL QUALITY



A RESOLUTION      Regarding acceptance of gifts and donations in accordance with Chapter 575 of the Government Code concerning acceptance of gifts and donations by certain state agencies;  
**2011-1949-MIS.**

WHEREAS, Chapter 575 of the Government Code provides that a majority of the Commission must acknowledge the acceptance of all gifts of money or property with a value of \$500.00 or more in an open meeting no later than the 90th day after the date the gift is accepted.

WHEREAS, a list of gifts and donations submitted for acknowledgment is attached as Exhibit "A." The gifts have been accepted by the Executive Director. The list includes a description and amount of each gift or donation with a value of \$500.00 or more, the donor's name, and a statement regarding the purpose of each gift or donation in accordance with Section 575.004 of Chapter 575.

NOW, THEREFORE BE IT RESOLVED BY THE TEXAS COMMISSION ON ENVIRONMENTAL QUALITY that the Commission acknowledges acceptance of the gifts and donations listed in Exhibit "A" in accordance with Chapter 575 of the Government Code.

Issued this the \_\_\_\_ day of \_\_\_\_\_, 2012

TEXAS COMMISSION ON  
ENVIRONMENTAL QUALITY

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Bryan W. Shaw, Ph.D., Chairman

## **Exhibit A**

TEXAS NATURAL RESOURCE CONSERVATION COMMISSION  
DECLARATION OF THIRD PARTY REIMBURSEMENT

Sept. 2011 through Dec. 2011

Over \$500.00

REIMBURSING ORGANIZATION	TRAVELERS NAME	DATES OF TRAVEL	DESTINATION	PURPOSE OF TRIP	REIMBURSED	REIMBURSED TOTAL
Association of State Drinking Water Administrators	Weddell, James S.	8/29-9/1/11	Cincinnati, OH	Attend ES EPA's 8th Annual Workshop on Small Drinking Water Systems Compliance Strategies		\$1,079.03
					Shuttle:	
					Airfare:	
					Meals:	
					Lodging:	
ASTSWMO-Association of State & Territorial Solid Waste Management Officials	Holdenread, Jeff	8/8-8/11/11	Kansas City, MO	ASTSWMO Solid Waste Conference		\$1,206.26
					Taxi:	
					Airfare:	
					Meals:	
					Lodging:	
ASTSWMO-Association of State & Territorial Solid Waste Management Officials	Power, Abigail	10/25-10/30/11	Bethesda, MD	Attend the Assoc. of State and Territorial Solid Waste Mgmt. Officials (ASTSWMO) Annual meeting and Emerging Issues Work Group		\$1,073.84
					Public Transport:	
					Airfare:	
					Meals:	
					Lodging:	

ASISWMO-Association of State & Territorial Solid Waste Management Officials	Walling, Jonathan	09/12-09/15/11	Chicago, IL	Association of State and Territorial Solid Waste Management Officials (ASTSWMO) Leaking Underground Storage Tank & State Fund Workshop	Train: \$4.50 Meals: \$93.44 Lodging: \$598.95	\$696.89
Exchange Monitor Publications	Jablonski, Susan	09/06-09/11/11	Summerlin, NV	Provided invited presentations and attended the 2011 RadWaste Summit	Rental Car: \$236.28 Airfare: \$331.10 Meals: \$284.00 Lodging: \$500.00 Business Calls: \$17.80 Personal Mileage: \$63.27 Fuel: \$34.88	\$1,467.33
Interstate Technology and Regulatory Council	Welner, Eleanor	10/26-10/28/11	Denver, CO	Attend Work group and Fall meeting (Sustainable Remediation)	Public Transport: \$102.00 Airfare: \$234.25 Meals: \$88.00 Lodging: \$330.15	\$754.40
U.S. Department of Energy	Jablonski, Susan M.	03/23-03/25/11	Perdido Beach, AL	Participate in the Spring 2011 Low-Level Radioactive Waste Forum	Rental Car: \$105.07 Airfare: \$709.80 Meals: \$127.50 Lodging: \$264.18 Parking: \$24.00 Personal Mileage: \$29.07 Baggage Fees: \$50.00 Fuel: \$6.23	\$1,315.85



U.S. EPA	Niemeyer, Stephen M.	Las Cruces, NM	Represent the UGQ at the Good Neighbor Environmental Board Meeting	\$836.12
			Airfare:	\$466.96
			Meals:	\$140.00
			Lodging:	\$182.84
			Parking:	\$27.00
			Personal Mileage:	\$19.38
			<b>Totals:</b>	<b>\$8,429.72</b>